



Carina State School

1413 Creek Road
Carindale Qld 4152
Email: admin@carinass.eq.edu.au

Phone (07) 3900 9666
Fax (07) 3900 9600
www.carina.eq.edu.au

*Thank you for choosing Carina State School
and welcome to a place for everyone.*



2009 INFORMATION HANDBOOK FOR PARENTS

Carina State School - a place for everyone

Covering letter from the Principal

Dear Parents

This booklet is to provide information about the facilities, procedures, organisations and activities relating to this school. Thank you for taking the time to read all sections. Mention will be made in the following pages of various ways in which parents can assist the work of the school, community participation and school organisation. However, little will be achieved without the close cooperation between home and school and between parent and teacher. Please make an effort to meet your child's teacher. Take an interest in your child's work and encourage them in their efforts. Take the opportunity of attending P&C Association meetings and other school functions.

You are always welcome to visit the school and to discuss the welfare of your child with the class teacher. The school office staff should be contacted with regard to making an appointment for a suitable time for such a visit.

To the new pupils and their parents, we extend a warm welcome. May we be assured of your support and interest, so that your children will develop in character and achievement to the best of their ability and therefore be a credit to their home, school and community?

I look forward to meeting and working with you to provide the best education possible for your child.

Sincerely

Kathy

Kathy Roman

Principal

Covering letter from the P&C

Dear Parents

As current President of Carina Parents and Citizens' I welcome you into our school community and invite you to join us at our meetings held every 2nd Tuesday of the month in the school staff room at 7.00pm.

Our committee consists of parents who are keen to ensure optimum educational and social outcomes for all the children attending our school. The Executive of the Parents and Citizens' is supported by a number of important committees.

I encourage you to participate in our activities and fundraising events. It has been documented that students whose parents play an active, supportive role in their school benefit from their parents' commitment and tend to view school life in a positive light. New people and new ideas help to make us grow and stay relevant in our changing society.

Our various fund raising events include the Mother's Day Flower Stall which has become somewhat of an "institution" in our area. Monies raised go to further beautifying and maintaining our impressive school grounds, providing shade area and resources for our children. We also play an active role in safety issues and gaining community support.

Our school benefits from dedicated teachers and support staff, excellent administrators and efficient, friendly groundsman and cleaning staff. I am proud to be a part of this school community and I hope you will join us in making Carina State School the very best it can be.

Kind Regards

P & C President

Tania Odgers

Carina State School - "A Place for Everyone"

SCHOOL INFORMATION

ADDRESS: Carina State School
1413 Creek Road
Carindale Q 4152

Telephone: (07) 3900 9666 Fax: (07) 3900 9600
e-mail: admin@carinass.eq.edu.au
Website: www.carinass.eq.edu.au

All visitors and volunteers are requested to report to the school office

School Routine

School Routine

8.45am Students prepare for class
8:50am School commences
10:50 am Lunch (big lunch)
11:40 Session two commences
1:30 pm Afternoon tea (little lunch)
2:00pm Session three commences
3:00pm End of school day

Children are to arrive at school after 8.30am. There is no supervision of students before school. They are to sit in eating areas until the bell rings.

At lunch and afternoon tea, staff members are rostered to supervise the children in the playground. Staff members are also rostered on duty after school in the parent car park until 3.20pm. Children not collected at this time will be sent to the After School Care if registered or brought to the Office.

2009 School Term Dates

Term 1 Tuesday 27 January to Thursday 9 April
Term 2 Tuesday 21 April to Friday 26 June
Term 3 Tuesday 14 July to Friday 18 September
Term 4 Monday 5 October to Friday 11 December

Public Holidays

Australia Day Holiday Monday 26 January
Good Friday Friday 10 April
Easter Monday Monday 13 April
Anzac Day Saturday 25 April
Labour Day Monday 4 May
Queen's Birthday Monday 8 June
Show Holiday Wednesday 12 August

Pupil Free Days

Thursday 22 January

Friday 23 January
Monday 20 April
Monday 13 July
Monday 19 October

2010 School Term Dates

Term 1 Wednesday 27 January to Thursday 1 April
Term 2 Tuesday 13 April to Friday 25 June
Term 3 Tuesday 28 June to Friday 17 September
Term 4 Monday 4 October to Friday 10 December

Responsible Behaviour at Carina

Education Queensland is committed to provisions that ensure all young Queenslanders have a right to and receive a quality education.

The community of Carina State School is committed to learning, respect and optimism through a secure, supportive and cooperative environment, which recognises and accepts individual differences.

Our school engages in the explicit teaching of 'values' in a supportive environment where students can be happy and where optimal learning can take place.

A major part of the teacher's role is to ensure that children will learn and develop within their school environment without disruptive behaviour hindering their success and enjoyment of learning. It is also expected that students will respect the teachers' fundamental right to teach without disruptive behaviours hindering his/her success and enjoyment of teaching.

We also acknowledge that if students are to become productive members of society, teachers must help them to develop responsibility for their actions by both teaching explicitly and practicing problem solving skills.

The establishment of good discipline in our school depends upon both school personnel and parents working towards the same goals and insisting on acceptable standards of behaviour being maintained for the enhanced outcomes of our students and our school.

At Carina State School our beliefs about behaviour are embedded in our moral purpose which is the student acquisition of:

- Educational Excellence
- Social Responsibility
- Learning for the Future and
- Continued Personal Growth and Well-Being.

School beliefs about behaviour and learning

As members of the Carina State School community, we believe that all members have the right to feel safe, secure and happy, to be treated with courtesy and respect and to be part of a supportive school environment which values and promotes learning.

Our approach to the management of student behaviour is based on the following beliefs and values:

- For this school to operate effectively, the children, school staff and parents understand and accept that a high standard of behaviour is expected.
- We believe that everyone should be treated with courtesy and respect and that everyone has rights related to safety and security.
- These rights are related to responsibilities that must be recognised and respected.
- Positive consequences will result when these rights are respected and responsibilities carried out but negative consequences will occur when rights are infringed or when responsibilities are not carried out.
- Caring and respectful teacher-student relationships, a stimulating and productive classroom environment and a learner-centered relevant curriculum are fundamental in promoting positive behaviour.
- That students accept responsibility for own actions, decisions and dress according to school policy.
- Consistent, responsible parenting, which models acceptable social behaviour, is an important influence on student behaviour.
- Managing student behaviour is a joint responsibility of students, parents and staff and requires open, honest and respectful communication.
- An annual review will be conducted to ensure that the school's organisation, curriculum and interpersonal relations maximise the effectiveness of the school's Behaviour Management Policy.

ABC of Carina State School

ABSENCE FROM SCHOOL

Following any absence from school, please ensure your child returns with a note explaining the reason for their absence. Absentee notes are included in your child's school diary for your convenience. Daily absences may be emailed to the school (admin@carinass.eq.edu.au) or phone our absence line on 3900 9660. Special permission needs to be sought for any absences over 10 school days.

ACCIDENTS

Minor accidents are treated at school. Where the accident requires professional attention, parents are contacted where possible. It is important that the school staff know how to contact one parent (in the case of an emergency) and the name of the family doctor. Another emergency contact number e.g. Grandparents, neighbour or friend could be helpful in an emergency. If no one can be contacted, administration staff or the Principal may, at their discretion, send the child to hospital in an ambulance.



ADDRESS DETAILS

It is essential that the school office maintain up-to-date records of your address, telephone number and emergency contacts in case of illness or injury to your child. If we do not have current contact information about your family, your child may spend unnecessary time in our sick room. Please notify us in writing or email (admin@carinass.eq.edu.au) immediately of any changes.

ARTS COUNCIL

Throughout the year the Queensland Creative & Performing Arts visit the school with various performances. These give the children the opportunity to see shows that tour the state and are approved by Education Queensland. Notice of these performances is given in the newsletter.

ASSEMBLIES

Assemblies are held weekly at a time which will be advised in the school newsletter. This is a time for presentation of good work awards to students, displays of craft, music or work by students, and a general information session for students. Parents are most welcome to attend. Assemblies may be cancelled during weeks when significant numbers of children are involved in other prearranged activities or when other circumstances prevail.

BANKING

Student Banking, through the Commonwealth Bank, is done every Thursday morning. The school receives a small commission for all accounts opened and all deposits made through the school. If you would like an application kit, please ask at the office. Once filled in, it is important that the **application forms are then handed in at the office** for the school to fill in the necessary details and post them off. Please do not take the applications to the bank itself. Younger siblings need not miss out. You can open accounts for children not yet attending Carina State School and have them brought in with any others. We would like to have a lot more children involved with the banking program. It will set up good saving practices for the future.



BOOKCLUB

At regular intervals, children may order books at reasonable prices through the Scholastic Australia Book Club. Participation is optional and children are asked to return money with their order to the school office. Children will receive their books as soon as they are delivered to the school. This can be several weeks from the closing date.

BUSES

Children travelling home by bus may only leave the bus at their normal stop unless written permission is given by the parent. It is essential that children behave appropriately on buses and your assistance is required in this regard. Some subsidies are available through Brisbane Transport. For information regarding these subsidies and also bus timetables phone 13 12 30. Please notify the school of the bus route if your child travels on a bus.

BICYCLES

Bicycles may be ridden to school but riders **must wear protective headgear**. Children must not ride their bike in the school grounds. For safety reasons, riders must park their bikes in the secure bicycle compound. Although this storage area is kept locked it is advisable that children lock bicycles with padlock and chain to the rack. Children are permitted to take helmets to classrooms for safekeeping.



CHAPLAINCY PROGRAM

The Chaplaincy program is supported by Scripture Union Qld and the Dept of Education Training and the Arts and is a valuable resource in caring for the spiritual and emotional needs of our community. A central part of Chaplain's role is to develop effective relationships within the school with students, parents and staff as well as across the wider school community. These relationships provide invaluable links between the school and local churches and other valuable community organisations that will enable us to enhance the pastoral care services offered to children and families within our school community.

CAMPS

Carina School has an excellent camping program, designed to give students in Years 5 – 7 a wide variety of experiences and challenging activities.

Year 5 camp to Mapleton is an action packed 3 days at a great campsite providing activities such as archery, flying fox, high ropes, canoeing, indoor climbing wall, giant swing and a great swimming pool complex.

The Year 6 and 7 program rotates over a two year period with a camp at Tallebudgera and a trip to Sydney and Canberra. Tallebudgera Beach Camp is a wonderful week of mostly outdoor activity including surf awareness, body boarding, challenge activities, orienteering, bushwalking, tandem cycling and swimming. Students have lots of fun, enjoy great food and evening activities such as dancing, a science show and games. Our trip to Sydney/Canberra and the snow is a memorable week spent learning first hand about our history and government, and visiting our Aussie icons such as The War Memorial, Parliament House, Questacon, Australian Institute of Sport, Snowy Hydro Scheme, Taronga Zoo, Opera House and a walk over the Harbour Bridge. This trip is destined to become a Carina Tradition.

Information regarding camps will be sent home with students and communicated through the school's newsletter.

CLASS REQUIREMENTS

Prep & Year 1

Prep & Year 1 children will be supplied with all consumable school needs for a yearly fee of \$100. This levy helps to provide teaching resources and covers all items such as paper, pencils, paint, glue, crayons, felt pens, scissors etc used in the classroom during the year. However it does not cover extras such as Arts Council, excursions etc. for which payment will be sought prior to each event. For enrolments made during the year the cost will be calculated on a pro-rata basis. If paying this levy causes economic hardship, please contact the office.

Years 2-7

Teachers will produce a stationery list for each year level. In November of the year prior, the list will be sent home. Parents are asked to ensure their children have the necessary texts, sufficient writing instruments and pads to write in. An option exists for families to order from the stationer and receive their books during the holidays. Parents are expected to provide the items on each booklist for their children. Writing instruments and pads need to be replenished as necessary throughout the year. Children certainly cannot work efficiently without these materials. Additionally, a levy of \$70 is payable at the start of the year. This levy assists in providing resources for teachers to

run their programs effectively. Children will pay for Arts Council, excursions etc. prior to each event. If paying this levy causes economic hardship, please contact the office.

COLLECTION OF NOTES AND MONEY

School Activities

Permission notes and money should be sent to the office at the beginning of the school day. Money should be placed in an envelope labelled clearly with your child's name, class and the activity, then deposited in the large timber locked box located in the office foyer. For your convenience, credit card and EFTPOS facilities are available if paying in person at the office

P&C Activities

Money for P&C fundraising should be placed into the small burgundy locked box located in the office foyer.

COMPUTERS

The school has greatly enhanced its resources in recent years. There are computers in each classroom as well as the computer lab. The school has been involved in the Connect-Ed project which has the classroom computers connected to the Internet. All year levels have access to the computers and children are benefiting from this technology in our school. Children may only access online services after reading and signing a set of conditions with their parents.

DENTAL SERVICE

Children attending school in Queensland primary schools are eligible to receive free dental care. Our school is visited by a School Dental Van periodically. Forms are sent home for parents to complete, sign and return if they wish their child/ren to receive dental treatment. For emergency treatment when the van isn't at Carina call 1300 658 549.

DISEASES

Children who are physically unwell should stay home from school. Children suffering from the following infectious diseases are excluded from school. For information on exclusion times for particular diseases, please contact the school office.

Chickenpox and Shingles, Conjunctivitis, Diarrhoea, Hand Foot and Mouth Disease, Haemophilus Influenza, Head lice, Hepatitis A, Herpes (Cold Sores), Impetigo (School Sores), Influenza, Measles, Meningitis, Meningococcal Infection, Mumps, Ringworm, Rubella, Scabies, Streptococcal infection, Typhoid Fever, Whooping Cough.

DRESS CODE

Carina State Schools Dress Code promotes:

- A safe environment enabling identification of students and non-students of this school
- An effective teaching and learning environment by eliminating the distraction of competition in dress and fashion at this school
- A supportive environment by fostering a sense of belonging and pride in the school
- Mutual respect amongst students at this school by minimizing visible evidence of economic, class or social differences

Our Dress Code is supported and endorsed by the school's P&C association. Parents enrol students at Carina State School on the understanding that the school uniform will

be worn at all times (except in the case of a designated free dress days). This is because:

- A uniform builds school spirit, contributing to a positive school culture and upholds the good image of the school in the community
- The uniform complies with Sun Safety (i.e. has collar and sleeves)
- The uniform design promotes participation in all activities by both girls and boys
- Students will not be discriminated against by the quality or the fashion of their clothes
- It is expected that all students will wear the school uniform at all times including to and from school.

Uniform General (Girls and Boys)

- Navy blue shorts worn to the knee or just above
- School checked shirt (Year 7 commemorative shirt as an alternative for Year 7s). Girls' alternative is a school checked dress or navy blue skorts (to worn with navy blue underpants - preferred not mandatory)
- Appropriate closed in black or white footwear (leather school shoes or joggers)
- White or navy blue socks
- Broad brimmed or legionnaires navy hat with school emblem
- All uniform items should be free from logos, brand names or writing other than school issue, undershirts in white or navy only

Winter Uniform Additions

- Navy blue jumper
- Navy blue or white skivvy
- Navy blue tracksuit pants

Friday sport and Physical Education Days

- Navy blue sports shorts (or sports skirt for girls)
- Carina school polo sports shirt
- Black or white joggers
- White or navy blue socks
- T-shirts in house colour may be worn to sports carnivals

Jewellery, hair, body art and make-up

- The wearing of jewellery at Carina State School is limited to; a plain wrist watch, small studs or sleepers, small signet ring, a medical disc bracelet with approval from administration
- Hair style and colour should be simple, sensible and safe (not overtly attention drawing)
- Hair accessories are to be navy blue, gold, black or white and modest
- Students should not wear make-up, visible body art or nail polish

For more information visit the schools website www.carinass.eq.edu.au Uniforms are available from the School Uniform Shop. Please contact the office for uniform shop times. Occasionally, some second hand uniforms may be available. Inquiries may be made at the Uniform Shop.

END OF DAY ROUTINES

Once dismissed, students must proceed straight home or to a place that has parents' knowledge and approval. PLEASE, regularly remind children to "Go straight home" and "Do not talk to strangers".

EARLY DISMISSAL / LATE ARRIVAL

Parents must collect an “Early Dismissal” or “Late” form to sign in and out from the office if it is necessary to take children out of class during school hours or if the child is late to school. This is presented to the class teacher when taking the child. Children



may not leave the class early unless they are collected from the classroom by a parent or legal guardian.

Prep / Year One

If you organise for your child to go home with another child, please send a note to advise the teacher.

Car park

Parents who arrive in vehicles to pick up students are asked to observe the road safety rules regarding parking of vehicles. Parents may park in the car park in Cuthred Street. The Principal reserves the right to refuse access to any person or vehicle without giving explanation. Drivers must park their vehicle in the manner designated, obey the signs displayed and follow any directions given by school staff. Vehicles are parked on these premises at the owner’s risk and responsibility.

Cars must not be driven into the staff car park on Creek Road unless collecting sick or injured children during the hours of 8.00am to 3.30pm.

EXCURSIONS

During the year children will be given the opportunity to participate in excursions and camps to enrich the school program. These excursions have been planned to broaden their knowledge of their community and environment. To allow children to go with their class teacher on excursions and camps it is necessary for you to sign a permission slip and return it with the money to the school office.

FUNDRAISING

Throughout the year various activities are held to raise funds for both the school and outside charities. Some of these require little effort to raise a healthy amount of money. The Student Council sometimes runs Free Dress Days or other activities to raise funds for outside charities. We understand that students/parents cannot participate in every activity and that you should choose certain ones to fall within your budget. Another easy fundraiser is the Lifeline Bin which is situated in the parent car park. Please deposit any unwanted clothing or other small unbreakable items into this bin.

HEADLICE

We ask all parents to check their children’s hair each week, carry out treatment if necessary and notify the school if head lice have been found. When notified or when the school suspects an outbreak, parents will be notified.

NOTE: Head lice can be treated without chemicals by wetting the hair, applying conditioner and combing through with a fine tooth comb. The presence of head lice can readily be determined by wiping the comb on a white tissue. To be effective, this treatment must occur each night for a week.

HEALTH

A school health sister is available for advice on health concerns. The phone number of the health sister can be obtained from the school office.

HOMEWORK

This is given regularly to all grades from Year 2 to Year 7. Please ensure that children do this work, and we ask you to view written work and check oral work. It will be of great assistance to your children if this work is done well. If your child is unable to do homework for some reason, please forward a note to the teacher to this effect. Prep and Year 1 children do not have homework but may be given a book to read at home. Please listen to your child read. Encourage and praise **all** their sincere efforts. Our homework policy follows Education Queensland Guidelines which can be accessed at www.education.qld.gov.au

IDENTIFICATION OF STAFF

All staff at the school wear readily recognisable name badges. Children have been informed that they may seek urgent help from an adult with such a badge. All relief staff, volunteers and visitors to the school are required to sign in at the main office and wear an easily identifiable Visitor's Pass. Any person not wearing either of these badges should be reported to a teacher or administration.

LIBRARY

The Teacher Librarian is in charge of the library at school and will help any children to locate books for reading, research etc. The library is open Monday to Thursday at lunch time for the children to read. As well, children may borrow books from the library when they visit with their class.

Children **MUST** have a library bag to carry books to and from their homes. Should a book be damaged or lost, it is expected that parents make some arrangements for replacement. Our teachers also organise **Book Fairs** during the year. This activity allows children (and parents) access to good quality, inexpensive books.

LOST PROPERTY

Your child's name should be marked on all clothing, lunch box, school bag, etc. If items have a name on them, we can quickly locate owners. Staff are not expected to spend their time searching for un-named items. Any clothing or larger items are placed in a trolley outside the Janitor's Room (under the office) for a reasonable period and, if left unclaimed, are donated to charity. Small or special articles such as wallets, jewellery or sunglasses are kept at the office.

MEDICATION

Education Queensland has ruled that only prescription medication may be given to children at school strictly in accordance with **instructions by the pupil's medical practitioner** and at **the written request of the parents**.

A **Request to Administer Medication** form (at the back of this book) must be completed and sent with all medication. **ALL** medication must be sent to the office unless special approval has been granted by the Principal for a child to carry their own medication (i.e. Ventolin).

Non-prescription medication may NOT be given to children by members of school staff. Please do not send them with children. Examples include cough medicines, Panadol, lollies, lozenges, syrups, vitamins, pills, etc which have not been prescribed by a doctor. Please comply with these regulations – they are designed to protect children.

MONEY AT SCHOOL

There should be no occasions when children have a substantial amount of money at school. Money for school activities should not be left in bags, desks or lunchboxes but should be deposited in the locked box upon arrival at school.

MOBILE PHONE POLICY

Mobile phones should be handed in at the office upon arrival and collected after school. Should a parent need to contact a child, please do so through the office. Please do not allow your child to bring any electronic devices to school.

NEWSLETTER

A newsletter for parents is sent home with the eldest child on a weekly basis. Newsletters contain information relating to school activities, Principal's message, P&C news, children's achievements and work. This is the main communication channel between school and home so please take the time to read it each week. The newsletter is also emailed directly to parents who request this service. Please ask at the office.

OUT OF SCHOOL HOURS CARE (OSHC) Ph 0417 709 240

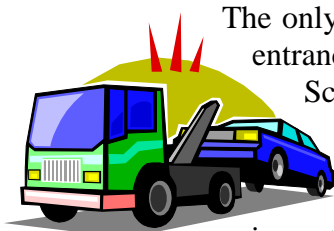
Provides a service from 7:00-9:00am, and 2:45-6:00pm, Monday to Friday (school days) and all school holidays from 7:00am-6:00pm (except public holidays and two weeks over the Christmas/New Year period)

- Children can be collected from Prep by the After School Care Coordinator.
- Appropriate meals and/or snacks are provided
- Activities include cooking, softball, painting, netball, tennis, arts and crafts
- Full use of school facilities
- A warm caring environment
- Care on a casual or permanent basis
- Children attending must have a hat
- Enrolment forms available at the school office
- Fees can be obtained by ringing the number above

PARENTS AND CITIZENS' ASSOCIATION

Meetings of the above association are held in the school staff room on **the 2nd Tuesday in each month at 7:00pm**. All parents are warmly welcomed at the meetings and encouraged to become actively interested in the school. It is easy to think of the P&C Association as a group of OTHER parents, but it is all parents of children at this school. It is your association and you are asked to take an active part in it. Membership must be approved prior to being eligible to vote.

PARKING



The only cars allowed access to the school grounds through the Creek Road entrance are those belonging to staff and parents accessing the Outside School Hours Care.

The staff car park is out of bounds for children, for safety reasons, so please do not walk through the car park when delivering them to classrooms. This helps us develop an awareness of this important school rule.

Off-street parking for parents is available using the entrance on Cuthred Street.

Parents using the facility are advised that there are two parts to the car park –

1. parking area where cars may be left.
2. pick up / drop off zone where children can be dropped off or picked up but where cars may **not** be left.

To reach their cars children have two choices –

1. Go to the pick up / drop off zone and wait to be picked up.
2. Walk **with** their parent to parked cars. Children may **not** go into the car park unaccompanied.

Drivers must park their vehicles in the manner designated and obey the signs displayed. Vehicles are parked on these premises at the owners' risk and responsibility.

RELIGIOUS EDUCATION

Lessons of 30 minutes duration are taken each week. Lessons are conducted on a cooperative basis with visiting clergy and lay people teaching the children in their own classroom. These people teach a common, age appropriate curriculum and each will be responsible for teaching a group of children, not a religious group. From time to time Religious Education from religions not included in the cooperative are available. These may include Jehovah's Witness or Muslim.

The only children required to move from their classrooms at these times are those whose parents wish them to be excluded from RE classes or those attending the religions not included in the cooperative. Appropriate supervision of these children will be provided. If you do not wish your child to be involved in religious education, please contact the office.

REPORTING TO PARENTS

An introductory curriculum evening is held at the beginning of the year to enable parents and teachers to meet. A written report will be issued to all children twice per year at the end of each semester (July & December). Also during the year arrangements will be made for parents and teachers to meet formally to discuss children's progress. These sessions are extremely important and you are urged to ensure you book in when invited to do so.

Parent/teacher meetings can be arranged at any other times to discuss progress of children and other relevant matters by appointment through the administration office. We keep you informed of classroom activities and progress through newsletters and notices.



SCHOOL PHOTOGRAPHS

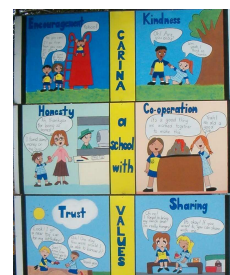
Each year a commercial photographer visits the school to photograph class groups, school leaders and individual children. Advice is given through the newsletter.

SCHOOL PROGRAMS

Values Education

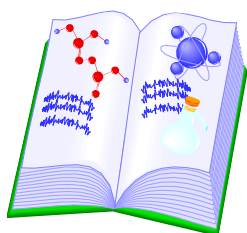
At Carina State School we acknowledge that schools promote, foster and transmit values to all students, and that education is also about building character and equipping students with specific skills for life.

Values Education at Carina helps students to understand and be able to apply values such as;



Respect	Responsibility	Co-operation
Justice	Courage	Encouragement
Honesty	Tolerance	Commitment
Trust		

These values were formulated after consultation with staff, students and parents. Teachers focus on particular values each week, developing student understanding of each value and how they can be used in everyday situations. Students are encouraged to use these values at school and classes regularly talk about these values at assemblies. In this way, our Values Education Program is becoming part of our school 'language' and school culture.



Early Literacy

The aim of the Early Literacy Program at Carina is to provide early intervention and support to identified students. The program targets particular skill areas which are known to impact on children's readiness to learn in the areas of reading and writing. We also have a "Finger-gym" program which addresses the fine-motor difficulties that many young children experience.

Gifted Students

A process has been established within the school to identify those children who would benefit from extension in various curriculum areas. The process involves teachers, parents and the students themselves. All areas of the curriculum are considered, including literacy, numeracy, science, the arts and sport. Strategies that have been implemented include extension programs, mentoring and work on special projects. Our local cluster of schools, Carindale Learning Community, plans extension days for many areas of the curriculum for students in Years 4-7.

Music

At the end of Year 4, students have the opportunity to apply for a position in our Instrumental Music Program. Lessons on woodwind and brass instruments are provided by a visiting instrumental music teacher. These students also play in our Concert Band. Our classroom Music Teacher conducts Junior and Senior Choir.

SPECIALIST TEACHERS

Visiting teachers for various subjects visit the school weekly. They include:

- Instrumental Music (Brass, Woodwind and Percussion) for Years 5, 6 & 7
- Classroom Music (Singing & Recorder) for all children Prep-7
- Teacher Librarian, all children Prep-7
- Languages other than English (LOTE) – Japanese for Year 5-7
- English as a Second Language (ESL)
- Physical Education for all children Prep-7
- STLD (Support Teacher for children with Learning Difficulties)
- Guidance Officer Prep-7
- Speech Language Pathologist Prep-7
- Visual Arts for children in years 1-4

Dates and times are arranged at the beginning of the year when specialist teachers are appointed.

SPECIAL NEEDS COMMITTEE

A Special Needs Committee meets regularly to discuss children requiring special support to better access the school curriculum. This committee consists of the principal / deputy principal, guidance officer, learning support teacher and the speech therapist. Children who may require special support can be referred to the committee by interested parties including members of the committee, teachers and parents.

SPORT AND PHYSICAL EDUCATION

Swimming is held in Term 4 for years 1-7. Children walk to and from the Carina Pool in Zahel Street. Children must wear a hat whilst walking and a swimming cap and rash shirt whilst swimming. Swimming caps are available from department stores. The management of Carina Pool provides qualified instructors to conduct our swim program. This ensures that all students receive expert, small group instruction.

The cost of the full term's program will be payable by the end of term 3.

Days and times for each class will be advised in the newsletter or by individual notice. Parental assistance is requested to help teachers supervise walking to and from the pool and to assist with dressing. Please advise the teacher if you can help.

Children in Years 5, 6 and 7 will have the opportunity to participate in **Interschool Sport** which is held on Friday afternoons for ten weeks in semester 1 and 10 weeks in semester 2. Buses or private transport will leave the school at 12:30 or 12:40pm and usually arrive back at school by 2:50pm. Prior to the commencement of each season of interschool sport, each student will receive an account to cover the cost of bus transport for the season.

All children are expected to participate in sport, swimming and physical education, and will not be exempted unless a medical certificate is presented or a satisfactory reason is forwarded to the school.

The **interhouse athletics carnival** is usually held in August and the **interhouse swimming carnival** is held in December. **Cross country** is held in Semester 1.

School Houses and Colours

JUPITER- Blue

SATURN-Yellow

MERCURY-Red

Children are allocated houses based on numbers in each house, however, children with older siblings are placed in the same house.

STUDENT COUNCIL

Each class from Year Four to Year Seven elects representatives to attend the Student Council. This allows students to participate in the democratic processes of the school. The Student Council is consulted on many issues including changes to the behaviour management plan (including anti-bullying practices), uniform design, playground equipment purchases, club and sport activities.

STUDENT LEADERSHIP PROGRAM

Student leaders are a very important part of our school community. Students in Year 6 are invited to achieve their leadership accreditation for the position of student leader in their final year of schooling. The accreditation process is rigorous requires students to exhibit leadership skills across a range of areas. Student leadership positions are; School Captains, Vice Captains, House Captains, House Vice Captains and Student Council representatives.



STUDENT AWARDS

Carina State School strives hard to promote a positive learning environment. We celebrate children's successes through a variety of ways. Each week on assembly we praise children for a number of achievements, including 'Student of the Week', 'Tidiest Class of the Week', 'Values Awards' and 'Class of the Week'. Students also receive birthday bookmarks. Recognising children's efforts is also noted with participation in certificates for language, science and math's competitions as well as arts and sports involvement. Students' achievements can also be recognised through our school newsletter and postcards.

TAX DEDUCTIBLE BUILDING FUND



This fund has been set up to enable parents to make financial contributions towards the School Building Fund. All contributions made are tax deductible.

TELEPHONE MESSAGES AND INTERVIEWS

Please arrange for interviews and telephone messages through the office. Teachers are not able to leave their classes to speak to parents during school time, so a mutually acceptable time needs to be arranged to speak about your child's needs.

After school arrangements for the child should be made at home. In the case of emergency, notification of changes to these arrangements will be passed on to children where possible.

TOYS AND PERSONAL BELONGINGS

Children are discouraged from bringing toys, games, sporting equipment and similar personal belongings to school. Their loss or breakage causes great concern to their owners.

TRANSFER OF CHILDREN

When a parent wishes to transfer a child to another school, please forward a note to the school to this effect. The transfer will be sent to the child's new school when they enrol. Children should collect all their own books, craft material and report cards. All school books, library books and material must be returned.

UNIFORM (See Dress Code)



CARINA STATE SCHOOL

OUT OF SCHOOL HOURS CARE (OSHC)

Ph 0417 709 240

Provides a service from 7:00am – 9:00am and 2:45pm – 6:00pm,
Monday to Friday (school days) and all non-school days from
7:00am – 6:00pm

(not public holidays or 2 weeks over Christmas/New Year)

- Children can be collected from Prep by the After School Care Coordinator
- Appropriate meals and/or snacks are provided
- Activities include cooking, softball, painting, netball, tennis, arts and crafts
- Full use of school facilities
- A warm caring environment
- Care on a casual or permanent basis
- Up to 90% childcare assistance available
- Children attending must have a hat
- Enrolment forms available at the school office



0417 709 240